Template

The Human Brain Project (HBP) FET Flagship  
Call to contribute to

“HBP School”

This template is for proposals made in response to the HBP Call for proposals addressing **“HBP Schools”.**

Under this Call for Expression of Interest (CEoI), applicants may propose any **research theme for an HBP School,** with the partners of their choice, provided that this theme is compatible with the mission and vision of the HBP.

**One proposal** will be selected for the period 1 December 2020 – 31 March 2021.

The planned budget for HBP Schools is up to **EUR 10,000** per proposal.

**The Call opens on 19 December 2019, and closes on 19 February 2020, 17:00 Brussels time (CET).**

By using this form, proposals may be submitted electronically as a single PDF file in English any time before 19 February 2020 at 17:00 Brussels time (CET), to the electronic submission facility on the HBP website at: [HBP Open Call Platform](https://opencalls.humanbrainproject.eu/all_calls)

Cover page

Proposal name

Acronym

Proposing Scientific Chair’s name:

Affiliation:

Country:

Name of the contact person:

Contact person email:

# HBP School proposal

* **Title:** 80 characters maximum, spaces included. Please do not use abbreviations or Greek characters
* **Date:** Please provide two preferences for the date of the event. Speakers only need to confirm for your first preference.

Preferred date:

Alternative date (in case of clashing events):

* **Abstract:** 1,000 characters maximum, spaces included. Please do not use abbreviations or Greek characters.
* **Objectives and character:** min. 2-3 sentences per question
  + What are the learning outcomes for participants (including complementary skills)?
  + Please explain the interdisciplinary nature and interactivity of the event.
  + How are the objectives of the HBP and/or utilisation of HBP Research Infrastructure linked to the programme? How is this event contributing to increasing the number of EBRAINS infrastructure users?
* **Information on Scientific Chair & administrative contact person:** Please insert name, affiliation and contact details of the Scientific Chair, as well as the administrative contact person for the event
  + **Note**: The Scientific Chair is responsible for submitting the proposal. They will be the contact person for the HBP Education Programme Office regarding the scientific programme schedule and speaker invitation.
  + **Note**: The administrative contact will be the contact person for the HBP Education Programme Office regarding logistics and questions during the planning of the event. Administrative contacts can be administrative assistants, students, post-docs, as well as the Scientific Chair.

|  |  |
| --- | --- |
| Scientific Chair | |
| Last name |  |
| First name |  |
| Gender | 🞏 male 🞏 female 🞏 other |
| Title (Dr, Prof) |  |
| Please indicate | * HBP Partner University * HBP Partnering Project * Non-HBP University * Other organisation/company |
| University/company |  |
| E-mail address (mandatory) |  |

|  |  |
| --- | --- |
| Administrative contact person | |
| Last name |  |
| First name |  |
| Gender | 🞏 male 🞏 female 🞏 other |
| Title (if applicable) |  |
| Profession |  |
| Please indicate | * HBP Partner University * HBP Partnering Project * Non-HBP University * Other organisation/company |
| University/company |  |
| E-mail address (mandatory) |  |

* **Detailed programme draft schedule:**

In this section, a detailed programme must be outlined. The draft programme schedule should include:

* + Tentative title/topic
  + Short description
  + Format (e.g. lecture, hands-on session, tutorial, discussion, etc.) and duration
  + Confirmed speaker(s) to cover the sessions

It is recommended that lectures have a maximum length of one hour, followed by a discussion of a maximum of 30 minutes.

The draft schedule should be followed by a short description on how sessions relate to each other and follow a common thread.

The following table can be used as an example for drafting a programme schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Session title | Session format and duration | Description | Name(s) of speaker(s) |
| Session 1 | The Human Brain Project at the half-way point | Lecture 30 minutes, Q&A 10 minutes | Introduction and overview of the HBP, its objectives, project structure, results and outlook for the remainder of the project’s funding periods. | Alois SARIA |
| Session 2 | … | … | … | … |
|  |  |  |  |  |

* **Speaker/faculty information:** Please provide the following information for each of the proposed speakers/faculty (Please do not use abbreviations or Greek characters):

|  |  |
| --- | --- |
| Speaker 1 | |
| Last name |  |
| First name |  |
| Gender | 🞏 male 🞏 female 🞏 other |
| Title (Dr, Prof) |  |
| Please indicate | * HBP Partner University * HBP Partnering Project * Non-HBP University * Other organisation/company |
| University/company |  |
| E-mail address (mandatory) |  |

*Please copy the table above for each speaker.*

* **Information on diversity aspects:** min. 2-3 sentences

The HBP as European Flagship project pays specific attention to the gender balance of speakers as well as to how gender and diversity are addressed as research content (e.g. by differentiating sex of cells and tissues, age and/or social background of patients or users). Differentiating variables has been recognised to be relevant in brain research, robotics, and AI alike – from the level of stem cells to avoiding the replication of stereotypes due to the use of data without reflection.

In this section, the submitters’ considerations on how to include aspects of diversity and ethics in the event should be outlined.